

**RECORD OF PROCEEDINGS  
REGULAR MEETING  
MAY 5, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on May 5, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

**CALL TO ORDER**

Mrs. Goodrich called the meeting to order at 6:30pm.

**PLEDGE OF ALLEGIANCE**

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

**WELCOME**

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

**APPROVAL OF AGENDA**

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

**FISCAL OFFICER LAURA TUTTLE**

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase order 2025-00668 through 2025-00707 and payments in the amount of \$346,029.75.** Included in the payments are the following

- \$190,854.00 to Classical Construction for Service Building Expansion payment (Service)
- \$19,335.00 to NMJ Technologies for Server Upgrades (IT)
- \$15,196.50 to Intoximeters Inc for Breathalyzer machines (Police)

**Mrs. Troike seconded the motion.** The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

**MOTION PASSED**

2. Fiscal Officer Tuttle stated the correspondence log is available for public viewing.

**POLICE CHIEF VITO F. SINOPOLI**

**Report**

Chief Sinopoli presented the April report for the Police Department. A copy of the report is attached to these minutes.

**No Recommendations**

**FIRE CHIEF ROB CAMPBELL**

**Report**

Chief Campbell presented the April report for the Fire Department. A copy of the report is attached to these minutes.

**Recommendations**

1. Chief Campbell recommended, and **Mr. Gaffney moved to hire Christopher Markley as a part-time Firefighter/Paramedic effective May 5, 2025, subject to a one-year probationary period and the rules and regulations of Bath Township. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

**PARKS DIRECTOR JEFF FRANCE**

**Report**

Parks Director France presented the April report for the Parks Department. A copy of the report is attached to these minutes.

**No Recommendations**

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**SERVICE DIRECTOR CAINE COLLINS**

**Report**

Service Director Collins presented the April report for the Service Department. A copy of the report is attached to these minutes.

**Recommendations**

1. Service Director Collins recommended, and **Mrs. Troike moved to hire three seasonal employees pending compliance with all the rules and regulations of Bath Township. The applicants reviewed and selected are: Joshua Guthrie for year seven at \$20.00 per hour, and Davis Pickett and Aaron Sommers for year four at \$16.50 per hour. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

**PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK**

**Report**

Planning Director/Zoning Inspector Funk presented the April report. A copy of the report is attached to these minutes.

**No Recommendations**

**ADMINISTRATOR VITO F. SINOPOLI**

**Report**

Administrator Sinopoli presented the April report for Administration. A copy of the report is attached to these minutes.

**Recommendations**

1. Administrator Sinopoli requested the Trustees consider Resolution 2025-14 Organizational Amendment 06 **Mrs. Troike introduced the following resolution and moved its adoption:**

**BATH TOWNSHIP RESOLUTION 2025-14 AMENDMENT 06**

TO AMEND THE 2025 ORGANIZATIONAL RESOLUTION/PERSONNEL POLICY HANDBOOK

**WHEREAS**, the Township operates with regard to several master documents; and,

**WHEREAS**, the Bath Township Board of Trustees adopted the 2025 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

**WHEREAS**, after review, the Board of Trustees has decided to revise and update the 2025 Organization Resolution and Personnel Policy Manual to amend the following information as follows:

1. To create a full-time Assistant Service Director position.
2. Full job description provided in the Resolution attachment.

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees amends the 2025 Organizational Resolution and Personnel Policy Manual to include the updated information in the Resolution attachment.

**Mr. Gaffney seconded the resolution;** and the Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

**Resolution Adopted**

2. Administrator Sinopoli requested the Trustees consider Resolution 2025-15 Permanent Appropriations

**RECORD OF PROCEEDINGS  
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**Mr. Gaffney introduced the following resolution and moved its adoption:**

**RESOLUTION 2025-15  
TO ADOPT THE 2025 PERMANENT APPROPRIATIONS FOR  
BATH TOWNSHIP, SUMMIT COUNTY**

**WHEREAS**, after careful review of the budget submitted to the Summit County Budget Commission July 2024, the Department Heads and Township Administrator under Ohio Revised Code 505.032 (F) have developed permanent appropriations to operate the Township; and,

**WHEREAS**, the Fiscal Officer has reviewed the budget and certified that the expenditures are inside the current Official Certificate of Resources; and,

**WHEREAS**, under O.R.C. 5705.38(C) the minimum level of budgetary control must be specified, the legal level of control for Bath Township has been established at the personal services and other object level within each department for the General Fund and at the personal services and other object level for all other funds.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2025, the attached document identified as the 2025 Township of Bath Permanent Appropriations, dated March 24, 2025 are the sums hereby set aside and appropriated for purposes of general government for which expenditures are to be considered during fiscal year 2025 in the amount of \$19,020,912.00 and,

**FURTHER** that these Permanent Appropriations be submitted to the County of Summit Budget Commission prior to April 1, 2025.

**FURTHER**, that said money is appropriated as allowed by law.

Mrs. Troike seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**  
Mrs. Troike, **Aye**  
Mr. Gaffney, **Aye**

**Resolution Adopted**

**TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY**

**COMMUNITY UPDATES**

Jim Warzlow, President of Bath Business Association, and James McClellan, Vice-President of Bath Business Association, presented an update on the activities of the Bath Business Association for 2025. Activities planned for the year include a Thank You Breakfast for Bath Township employees in March, selection of a scholarship recipient in May, and the annual community garage sale in June.

**FUTURE TRUSTEE MEETINGS AND EVENTS**

Board of Trustees Meeting	March 24, 2025, 4pm	Trustee Meeting Room
Appearance Review Commission	April 7, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	April 7, 2025, 6:30pm	Trustee Meeting Room
Discover Bath Barns	April 8, 2025, 5pm	Trustee Meeting Room

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING**  
**MAY 5, 2025**

Zoning Commission	April 10, 2025, 6pm	Trustee Meeting Room
Board of Zoning Appeals	April 15, 2025, 7pm	Trustee Meeting Room
Board of Trustees Meeting	April 21, 2025, 4pm	Trustee Meeting Room
Project Pride	April 26, 2025, 9am – 12pm	Revere High School supply pick-up

**CITIZEN COMMENTS**

Deborah Owens, of 2939 Arberry Hill, thanked the Trustees for their support, response, and care with regard to the proposed trailhead close to her neighborhood.

JoAnn Alexander, of 270 Harmony Hills, invited the community to the Bath Homeowners Association on May 6<sup>th</sup> from 7-9 pm.

Doug Elliott, of 3207 Everett Rd, spoke about the trailhead proposal and suggested several options.

George Siefert, of 2584 Farmstead Rd, thanked the Bath Fire department for their recent support to Richfield, and then spoke about the Everett Rd project being led by Summit Metroparks.

Joe Bennett, of 2595 Farmstead Rd, spoke against the proposed parking lot on Everett Rd.

Gordon Spelich, of 2575 Farmstead Rd, spoke against the proposed parking lot on Everett Rd, citing the cost as a point of concern.

Dale Murphy, of 2988 Arberry Hill, spoke against the trailhead and asked whether to reach out to Summit Metroparks or Richfield.

Laura Bettinger, of 2575 Farmstead Rd, asked whether Trustees were willing to write a letter of support.

John Paulett, of 3063 Revere Rd, spoke against the proposed parking lot and suggested that Summit Metroparks put the parking lot somewhere else.

Ron Michelle, of 2675 Farmstead Rd, spoke against having a parking lot next to her house.

Maureen Paulett, of 3063 Revere Rd, spoke against the proposed parking lot.

Rachel Byerly, of 2509 Farmstead Rd, asked the Trustees to write a letter of concern.

Patrick Williams, of 3316 Everett Rd, voiced his concern about the proposed parking lot and high school students' activities.

Jack Sol, of 2909 Oxbow Rd, spoke against the proposed parking lot.

Christian Fitchko, of 2680 Farmstead Rd, spoke against the proposed parking lot.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:44pm.

**RECORD OF PROCEEDINGS  
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MAY 5, 2025**

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Elaina E. Goodrich, President  
Bath Township Board of Trustees

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Sharon A. Troike, Vice President  
Bath Township Board of Trustees

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Sean F. Gaffney  
Bath Township Board of Trustees

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Laura Tuttle  
Fiscal Officer

Date: May 5, 2025  
Bath Township Board of Trustees

**RECORD OF PROCEEDINGS  
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Chief of Police Report  
May 5, 2025

Trainings:

Sgt. Shaffer – Traffic Crash Level 2 Training April 7-18, 2025  
 Captain Brown & Sgt. Griffith – Pathway to Excellence Summit 2025 – April 15-16, 2025  
 Officer Pemberton – Pursuit Operations – April 17, 2025  
 Detectives Young & Reilly – Basic Detective Investigations – April 24-25, 2025  
 Detective Young – Criminal Investigations Using Cellular Technologies – April 28-May 2, 2025

Department Highlights:

Thank you to all of our dispatchers for a job well done! National Dispatcher's Week April 14-18, 2025.  
 Thank you to the Bath Residents who brought in treats for our dispatchers. Three events on the same weekend – April 26, 2025

- Project Pride – Chief Sinopoli
- Drug Take Back Day at Acme Fresh Market – Officer Chapman
- 3<sup>rd</sup> Annual First Responder Career Fair at the Polaris Career Center in Middleburg Heights – Administrative Assistant Bartlett

April Statistics:

All Calls for Service 2,870 [100%]  
 Community Policing 1,754 [61%]  
 Traffic Stops 150 [5%]  
 Traffic Accidents 71 [3%]  
 Alarm Drops 65 [2%]  
 Sexual Offense 0 Robbery 0 Burglary 0 All  
 other calls for service: 830 [29%] Booking  
 Charges [Total] 37  
 OVI /DUI 4  
 Theft 9  
 Failure to Appear; Issuance of Warrant 7

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike Fiscal  
 Officer – Laura Tuttle  
 Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: May 5, 2025

April 2025 Calls

Station 1 = 97  
 Station 2 = 68  
 All Stations = 2  
 Total = 167

EMS = 105  
 Fire = 62

Total Transports = 68

Mutual Aid Given= 20  
 Mutual Aid Received= 7

Yearly Call Total: 622  
 EMS = 435  
 FIRE = 187

TRAINING:  
 11 classes  
 19.25 hours

INSPECTIONS:	
Annual	29
Consult	1
Fire Drill	5
Fire Protection System Inspection	1
Plan Review	1
Reinspection	11
Tornado Drill	3
	_____
TOTAL INSPECTIONS	51

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**SERVICE DIRECTOR Caine Collins**

AGENDA FOR THE TRUSTEE MEETING 5.5.2025

**Buildings and Grounds:**

No new business to report.

**Roads:**

**Service Crew Monthly Report for April** Resident

Service Requests received: 38 Resident Service

Requests resolved: 24 Township Service Requests

received: 6 Township Service Requests resolved: 6

Right of Way Permits: 4 Residential & 2 Utility Catch

Basins: 1

Asphalt Aprons: 4

Drive Culvert: 4

Road Culvert: 1

Linear Feet of Ditching: 647' Approx

Tons of Asphalt Used: 8.11

**Miscellaneous:**

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Roadside Sign Removal; Salted Township Roadways; Assisted with Project Pride; and Emptying Organic Recycle Trailer.

**Training:**

Ohio Safety Congress & Expo: Caine Collins

Load Securement Training: Ricky Brogan & Nick Barker

**Cemetery Burials:**

Moore's Chapel: 2 Full Burials & 1 Cremation Burials

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**BATH PARKS DIRECTOR Jeff France**

AGENDA FOR THE TRUSTEE MEETING 5.5.2025

**General Park Information**

For the month of April, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

**Bath Baseball Park**

Bath Baseball Park opened on April 1<sup>st</sup>.

For the month of April, the ballfields were playable 60% of the time. Records show there was precipitation on 12 days in April, with an approximate total of 5.02 inches.

**Bath Community Park**

Currently awaiting contractor estimates for the rehab of the pickleball and tennis courts, as well as an estimate from EDG for the property survey.

**Bath Hill Park**

An order has been placed for six picnic tables, one grill, and one ash bin.

**Bath Nature Preserve**

No new business to report

**North Fork Preserve of Bath**

No new business to report

**Training**

Parks Laborer Evan Osborne has received his temporary CDL-A license and will begin online training.

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To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
 From: William Funk Planning Director/Zoning Inspector  
 Date: May 1, 2025  
 Re: Zoning Report for the months of May

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**Permits**

During the month 18 zoning permits were issued in the following categories:

- Accessory Structure 6
- Residential Addition 4
- Fence 3
- Subdivision 2
- New Residential Dwelling 1
- Swimming Pool 1
- Sign 1

**Zoning Commission**

April 21, 2025, Zoning Commission work sessions:

- The Zoning Commission has been working with Envision Group on drafting language for the Ghent Rd. Corridor Overlay District. The Comprehensive Plan update is recommending that the township creates an overlay district for properties along Ghent Rd. near the Ghent and I-77 interchange. There are increased potential development interests since the property at Ghent and I-77 (former Dimitroff’s and Hamed Rug) has been listed for sale. The Zoning Commission has completed a draft of the proposed Ghent Interchange Overlay District and will begin the process of updating the Zoning Resolution at there next meeting on May 8, 2025, at 6:00 p.m.

**Appearance Review Commission**

April 7, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-08, Stephen Sinopoli of Specialty Detailing, recommended to approve proposed new wall sign for Specialty Detailing at 2432 N. Cleveland Massillon Rd., located in the B-1 Business District.

**Board of Zoning Appeals**

April 15, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-06, Samuel Suglio, approved a variance to exceed the permitted footprint area and the location in front of the home for an accessory structure at 5079 W. Bath Rd., located in the R-2 Residential District.
- BZA 25-02, David Soulsby of Central Graphics for Crystal Clinic, approved a variance to exceed the area and height for driveway signs and an additional monument sign for Crystal Clinic at 3925 and 3975 Embassy Parkway, located in the B-3 Business District.

**Solid Waste**

- New Customers 20
- Vacation Customers 34
- Total Customers 3,468

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To: Board of Trustees  
From: Vito F. Sinopoli, Township Administrator Date:  
May 5, 2025  
Re: Administrator's Report – 5/5/25

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**Report:**

On June 8<sup>th</sup> from 1-4pm, the University of Akron Field Station and Bath Township will host the annual Spring into Nature with STEM event at the field station located in Bath Nature Preserve. This annual, free, family-friendly event will once again provide opportunities for children to participate in hands-on activities that focus on connection between nature and STEM.

